

HAS - FEDERAL EXPRESS FORM

Service Type	
Special Instructions	

Sender's Information

Faculty Name	
Sender's Name	
Email Address	
Telephone Number	
UA KFS Number	

Recipient's Information

Federal Express Account (If Applicable)	
Name	
Company or University	
Address 1 (No PO Boxes)	
Address 2 (No PO Boxes)	
City, State	
Country	
Zip Code or Country Code	
Telephone Number	
Email Address	

Domestic and International Package Information

Package Number	1	2	3
Dimension of Package (LxWxH)			
Total Weight of Package (Lbs.)			

Information Needed for International Packages ONLY

Package Number	1	2	3
Commodity Description			
Unit of Measure (Each, Lbs., Ounce)			
Quantity			
Commodity Weight			
Commodity Weight Total			
Custom Value			
Custom Value Total			
Country of Manufacture			